

Wednesday, 10 June 2026

**ADULT SOCIAL CARE AND HEALTH OVERVIEW AND SCRUTINY
SUB-BOARD**

A meeting of **Adult Social Care and Health Overview and Scrutiny Sub-Board**
will be held on

Thursday, 18 June 2026

commencing at **2.00 pm**

The meeting will be held in the Banking Hall, Castle Circus entrance on the left
corner of the Town Hall, Castle Circus, Torquay, TQ1 3DR

Members of the Board

Councillor Johns (Chairwoman)

Councillor Bryant
Councillor Douglas-Dunbar

Councillor Spacagna (Vice-Chair)
Councillor Barbara Lewis

A Healthy, Happy and Prosperous Torbay

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Governance Support, Town Hall, Castle Circus, Torquay, TQ1 3DR

Email: governance.support@torbay.gov.uk - www.torbay.gov.uk

ADULT SOCIAL CARE AND HEALTH OVERVIEW AND SCRUTINY SUB-BOARD AGENDA

1. **Apologies**
To receive apologies for absence, including notifications of any changes to the membership of the Adult Social Care and Health Overview and Scrutiny Sub-Board.
2. **Minutes** (Pages 5 - 8)
To confirm as a correct record the minutes of the meeting of the Adult Social Care and Health Overview and Scrutiny Sub-Board held on 21 May 2026.
3. **Declarations of Interest**
 - a) To receive declarations of non pecuniary interests in respect of items on this agenda

For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(Please Note: If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent Items**
To consider any other items that the Chair decides are urgent.
5. **Adult Social Care Commissioning Plan** (Pages 9 - 14)
To receive an update on the Adult Social Care Commissioning Plan from Divisional Director of Adult Social Care.
6. **Adult Social Care Transformation Programme and new ways of working for 2026/2027** (Pages 15 - 22)
To review the Adult Social Care Transformation Programme and new ways of working for 2026/2027.
7. **Adult Social Care and Health Overview and Scrutiny Sub-Board** (Pages 23 - 24)

Action Tracker

To receive an update on the implementation of the actions of the Sub-Board and consider any further actions required (as set out in the submitted action tracker).

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**Minutes of the Adult Social Care and Health Overview and Scrutiny
Sub-Board**

21 May 2026

-: Present :-

Councillor Johns (Chairwoman)

Councillors Spacagna (Vice-Chair), Tolchard and Long

Co-opted Members

Pat Harris

(Also in attendance: Councillors Tranter)

1. Apologies

Members noted that following the Adjourned Annual Council Meeting, the membership of the Sub-Board had been amended to include Councillor Barbara Lewis instead of Councillor Foster. An apology for absence was subsequently received from Councillor Barbara Lewis and Amanda Moss.

It was reported that, in accordance with the wishes of the Liberal Democrat Group, the membership of the Sub-Board had been amended to include Councillor Long in place of Councillor Douglas-Dunbar.

2. Minutes

The minutes of the meeting of the Sub-Board held on 19 March 2026 were confirmed as a correct record and signed by the Chair.

3. Declarations of Interest

No declarations of interest were made.

4. Tobacco and Vapes Framework 2026 - 2031

The Board considered a report on the proposed Tobacco and Vapes Framework 2026–2031, presented by the Public Health Specialist.

Members noted the UK Government had set out an ambition for England to be smokefree by 2030, and that patterns of behaviour had shifted significantly towards vaping. The Framework sought to align the Council's approach to tobacco and vaping and strengthen partnership working.

The Board heard a representation from Mr Robert Loxton, who highlighted the need for healthcare assessments to consider both smoking and vaping, particularly in pre-operative contexts.

During discussion, Members raised issues including:

- the potential impact of future licensing arrangements on retailers;
- uncertainty regarding the national legislative framework and associated local authority responsibilities;
- the need for a stronger multi-agency approach, particularly in relation to young people;
- the concerning evidence that uptake of vaping was occurring at younger ages than previously understood; and
- the links between vaping, mental wellbeing, and social norms.

Members also noted the opportunity to improve engagement with young people and to adopt a broader harm reduction approach.

Resolved:

- 1) that the Cabinet be recommended to approve the Tobacco and Vapes Framework 2026–2031; and
- 2) that, once the details of the licensing regime were confirmed through secondary legislation, the Board receive a further briefing on its implications.

5. Specialist Stop Smoking Service Procurement

The Board considered the submitted report on the procurement of a Specialist Stop Smoking Service. Members discussed a range of issues including:

- the appropriateness of body mass index (BMI) as a measure within public health approaches;
- the need to consider a distinct service model for young people, particularly given the rise in vaping;
- market limitations identified during the options appraisal;
- the relative affordability and accessibility of vaping products;
- the environmental impact of disposable vaping devices.

It was noted that the options appraisal predated recent youth engagement findings, and that future service models would need to reflect emerging evidence and strengthen links between adult and youth provision.

Resolved:

- 1) that the Cabinet be recommended to delegate authority to the Director of Public Health, in consultation with the Cabinet Member for Adult and Community Services, Public Health and Equalities, to award the contract to the selected provider following a compliant procurement process;

- 2) that the delegation be subject to there being no material changes to the specification, budget, or procurement process as set out in the report, with any significant changes requiring a further report; and
- 3) that the Sub-Board request the Overview and Scrutiny Co-ordinator consider adding the environmental impacts of vaping to the Overview and Scrutiny work programme.

6. Adult Social Care and Health Overview and Scrutiny Sub-Board Work Programme 2026/2027

The Board considered its Work Programme for the 2026/2027 municipal year. Members discussed future items, including the need to clarify issues relating to hospital services and ongoing health campaigns.

Resolved:

- 1) that the Work Programme for 2026/2027, as presented, be approved; and
- 2) that the programme be kept under regular review by the Chair and Vice-Chair, in consultation with the Senior Democratic Services Officer.

7. Adult Social Care and Health Overview and Scrutiny Sub-Board Action Tracker

The Sub-Board noted the submitted action tracker.

Chair

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Adult Social Care Commissioning

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Adult Social Care & Health
Overview & Scrutiny

TORBAY COUNCIL

Agenda Item 5

Strategic Commissioning: what we do

- Needs analysis
- Service design – including co-design
- Market development and shaping
- Putting a service in place – procurement or other delivery model
- Monitoring performance

Strategic Commissioning – current plans (pending Cabinet approval and Scrutiny consultation)



Care homes



Advocacy and Information



Supported Living including floating support

Strategic Commissioning: Future plans

- Short breaks/replacement care
- Homecare
- Day services
- Post-Healthwatch arrangements
- Domestic Abuse /Sexual Violence services

Strategic Commissioning: S75 activity for April 2027

- Identifying all ASC contracts held by the Trust to form one contract register for full visibility
- Decision on whether to continue/extend/novate or procure contracts
- Specifications for Hollacombe and Carers services
- Development of a commissioning handbook
- Arrangements for staff, to create a joint commissioning function

Strategic Commissioning: BAU

- Commissioning Oversight Group – across Adults, Children’s and Public Health
- Cross-cutting commissioning opportunities – with Public Health and Children’s, particularly on high cost/demand areas where we can jointly shape the market
- Provider engagement – forums, newsletters
- Engagement and information sharing with CQC
- Links with ADASS working groups
- Quality assurance and improvement
- Needs analysis – qualitative and quantitative

Torbay ASC Programme

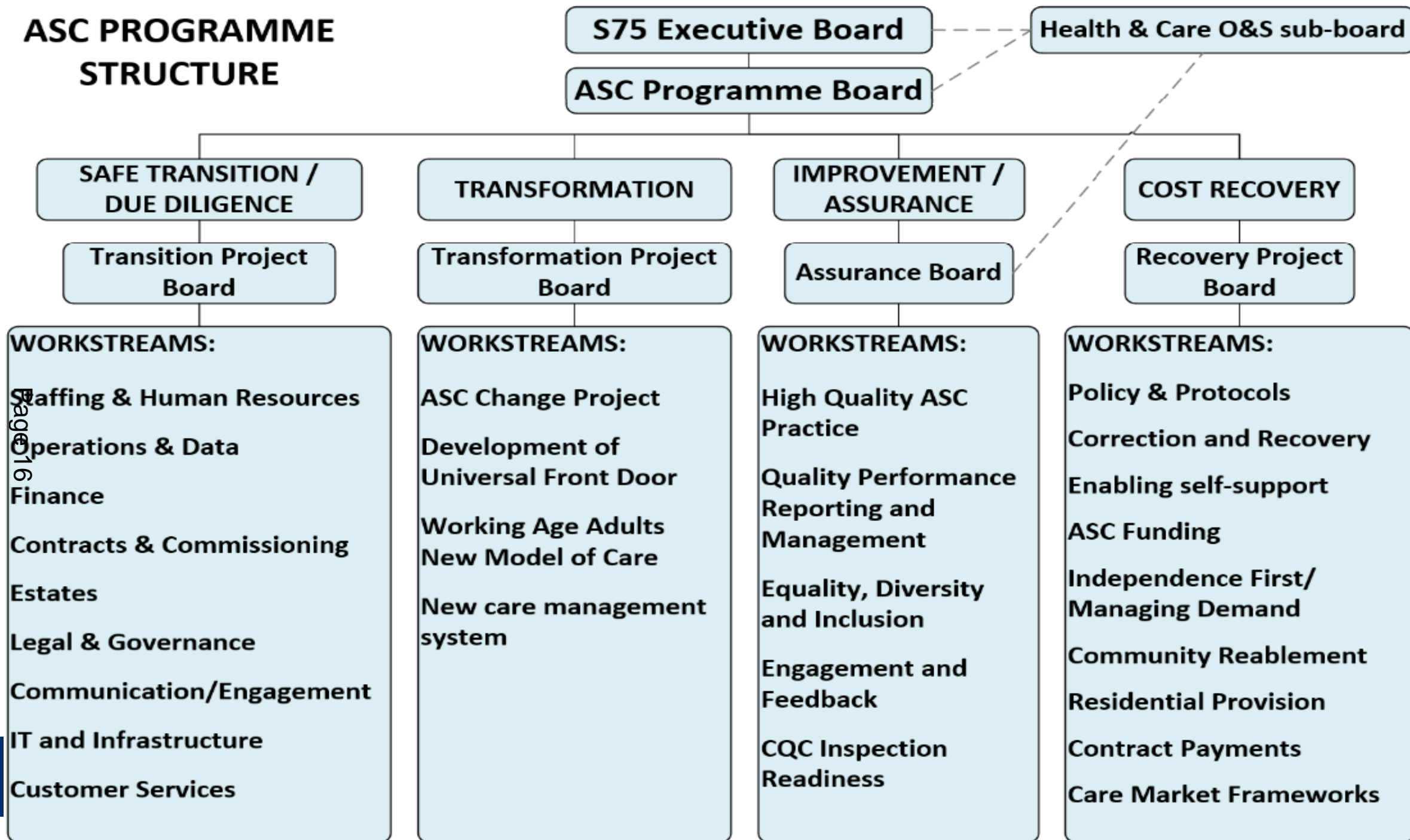
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Agenda Item 6

TORBAY COUNCIL

ASC PROGRAMME STRUCTURE



Transition / Due Diligence

WORKSTREAM	LEAD	Overall	DOT	Budget	Resources	Schedule	Benefits	Risks / Issues
Communication and Engagement	Chris Gomm	G	▲	G	G	G	G	G
Contracts & Commissioning	Emma Crowther	G	▬	G	A	G	G	G
Customer Services	Jon Bell	A	▬	G	A	G	A	A
Estates	Paul Palmer	A	▬	A	A	A	A	A
Finance	Helen Foote	A	▬	R	R	A	A	A
HR and Staffing	Emma Dudley	R	▼	A	R	R	A	R
IT and Infrastructure	Pauline Godfrey	A	▬	A	R	A	A	A
Legal and Governance	Sam Goodwin	A	▼	A	A	A	A	A
Operations and Data	Gary Patch	A	▬	A	R	A	A	A

Transformation

WORKSTREAM	LEAD	Overall	DOT	Budget	Resources	Schedule	Benefits	Risks / Issues
ASC Change Project	Anna Coles	G	—	G	G	G	G	G
Development of universal front door	TBC	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Working Age Adults New Model of Care	TBC	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Implementation of new care management system	Gary Patch	G	▲	G	A	G	G	A

Improvement and Assurance

WORKSTREAM	LEAD	Overall	DOT	Budget	Resources	Schedule	Benefits	Risks / Issues
High Quality ASC Practice	L Baxter	A	—	G	A	A	A	A
Quality Performance Reporting and Management	L Baxter	A	—	G	A	A	A	A
Equality, Diversity and Inclusion Development	L Baxter	A	—	G	A	A	A	A
Engagement and Feedback	L Baxter	A	—	G	A	A	A	A
CQC Inspection Readiness	L Baxter	A	—	G	A	A	A	A

Cost Recovery

WORKSTREAM	LEAD	Overall	DOT	Budget	Resources	Schedule	Benefits	Risks / Issues
Policy & Protocols - Scheme of delegation.	Lee Baxter	G	▲	G	G	A	G	A
Correction and Recovery	Lee Baxter	A	▬	G	G	A	A	A
Enabling self-support (including under 500s)	Lee Baxter	A	▬	G	G	A	A	A
Appropriate and proportionate ASC funding	Gary Patch	A	▬	R	A	A	A	R
Independence First/ Managing Demand	Gary Patch	A	▬	G	A	A	A	A
Community Reablement Provision	Emma Crowther	G	▲	G	G	A	G	A
Residential Provision Demand Management	Emma Crowther	A	▬	R	A	A	A	R
Improving commercial grip for contract payments	Emma Crowther	A	▬	R	A	A	A	R
Development of care market frameworks	Emma Crowther	R	▼	R	A	R	A	R

Membership of ASC Programme Board

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Member	Member Job Title
Anne-Marie Bond	Chief Executive Officer (Chair)
Anna Coles	Director of Adult & Comm Svcs (SRO/Deputy)
Malcolm Coe	Director of Finance
Matthew Fairclough-Kay	Director of Corporate Services
Emma Crowther	Divisional Director, ASC Strategic Commissioning
Gary Patch	Divisional Director ASC Operations
Lee Baxter	Divisional Director ASC Quality Assurance
Amanda Barlow	Head of Legal Services
Tracey Field	Head of Commercial Services
Sam Wharton	Senior Auditor
Joe Teape	Chief Executive (TSDFT)
Simon Tapley	Chief Strategy and Planning Officer (TSDFT)
James Corrigan	Chief Finance Officer (TSDFT)
Nicola McMinn	Chief Nurse & Dir Infection Prevention (TSDFT)
Jess Piper	Director for People (TSDFT)
Allison Grant	Project Manager (Due Diligence / Transition)
Selvia Thekkel	Project Manager (Transformation)

Headline Risks

TRANSITION:

- Availability of information to support proposals
- Availability of resources (financial and human)
- Engagement and communications
- Interdependencies between workstreams
- Challenges meeting IT, procurement and legal requirements within 12-month notice period

TRANSFORMATION:

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- Trust HR capacity to deliver restructures
 - Delays in scoping all the workstreams resulting in duplicated work elsewhere

IMPROVEMENT / ASSURANCE:

- Resources across ASC programme to deliver improvement areas alongside other priorities.

COST CONTAINMENT:

- Trust Operational Teams aligned to support standing up project
- Agency tracking and review
- Commissioning capacity to support fee frameworks

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Adult Social Care and Health Overview and Scrutiny Sub-Board Action Tracker

Date of meeting	Minute No.	Action	Comments
17/07/25	8	1. that Torbay Council Housing Options team provide a written update to the Members of the Adults Social Care and Health Overview and Scrutiny Sub-Board once the visit to Harbour Housing scheme in Cornwall has been completed to provide feedback on any innovation that could be considered for implementation across Torbay;	1. Emailed for an update (chased 13/11/25, 14/01/26, 11/03/26, 31/3/26 and 13/5/26)

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